



Department of Wellness and Recreation UM Student Employee Application

Thank you for your interest in becoming a student employee for the Department of Wellness and Recreation. Before submitting your application, we encourage you to view the Student Employee Recruitment Videos available at miami.edu/wellness. These videos provide an understanding of the expectations and responsibilities of each position.

Requirements to work at the Herbert Wellness Center:

1. Must be a UM student enrolled in at least 6 credits (undergraduate) or 1 credit (graduate). First year law students must get permission from the Dean of Students to work on campus.
2. Be a role model for the University's values and behaviors (Diversity, Integrity, Responsibility, Excellence, Compassion, Creativity, and Teamwork)
3. Have an energetic and outgoing personality with a willingness to help others.

Today's Date: _____ C#: _____

Last Name: _____ First Name: _____

UM E-Mail Address: _____ Birthdate (Optional): _____

Phone Number: _____

Local Address

Number & Street Line 2

City State ZIP

Permanent Address

Number & Street Line 2

City State ZIP

Year in School: _____ Expected Date of Graduation: _____

School/College: _____ Major: _____

- Have you received Federal Work Study?
Are you in the Miami Commitment Program?
Are you a UM varsity athlete?
Have you previously worked on campus?
Are you currently employed elsewhere on campus?

Recent Work Experience

____/____/____ ____/____/____
From To

Name of Employer: _____ Phone Number: _____

Street Address: _____ City: _____ State: ____ ZIP: _____

Hours/Week: _____ Immediate Supervisor: _____

Your Job Title: _____ Salary: _____

Briefly describe your responsibilities:

Reason(s) for leaving:

Describe your previous/current on- and off-campus activities and leadership experiences.

What current certifications, if any, do you hold? (e.g. CPR, Lifeguard, ACSM, etc.)
(Be prepared to present originals or copies of relevant certifications in the event that you are hired.)

Please list the days and times that you are available to work for the semester.
(Student employees are expected to work a minimum of 10 hours. Many positions offer early morning, late night and weekend hours, so please be flexible when selecting your availability.)

Please rank the top 3 positions in which you are interested (1 = most, 3 = least)

Refer to DWR Student Employee Job Profiles for available positions.

1. _____

2. _____

3. _____

Please answer the following questions as completely as concisely as possible.

Why are you interested in working at the Herbert Wellness Center?

What specifically interests you about the job for which you are applying?

How do you define excellent customer service?

In the event that you are hired, please be prepared to present **original** versions of your driver's license and social security card **or** US passport.

Office Use Only

Pay Rate: \$ _____

Position: _____

Dual: _____

Excel: _____

Blackboard: _____