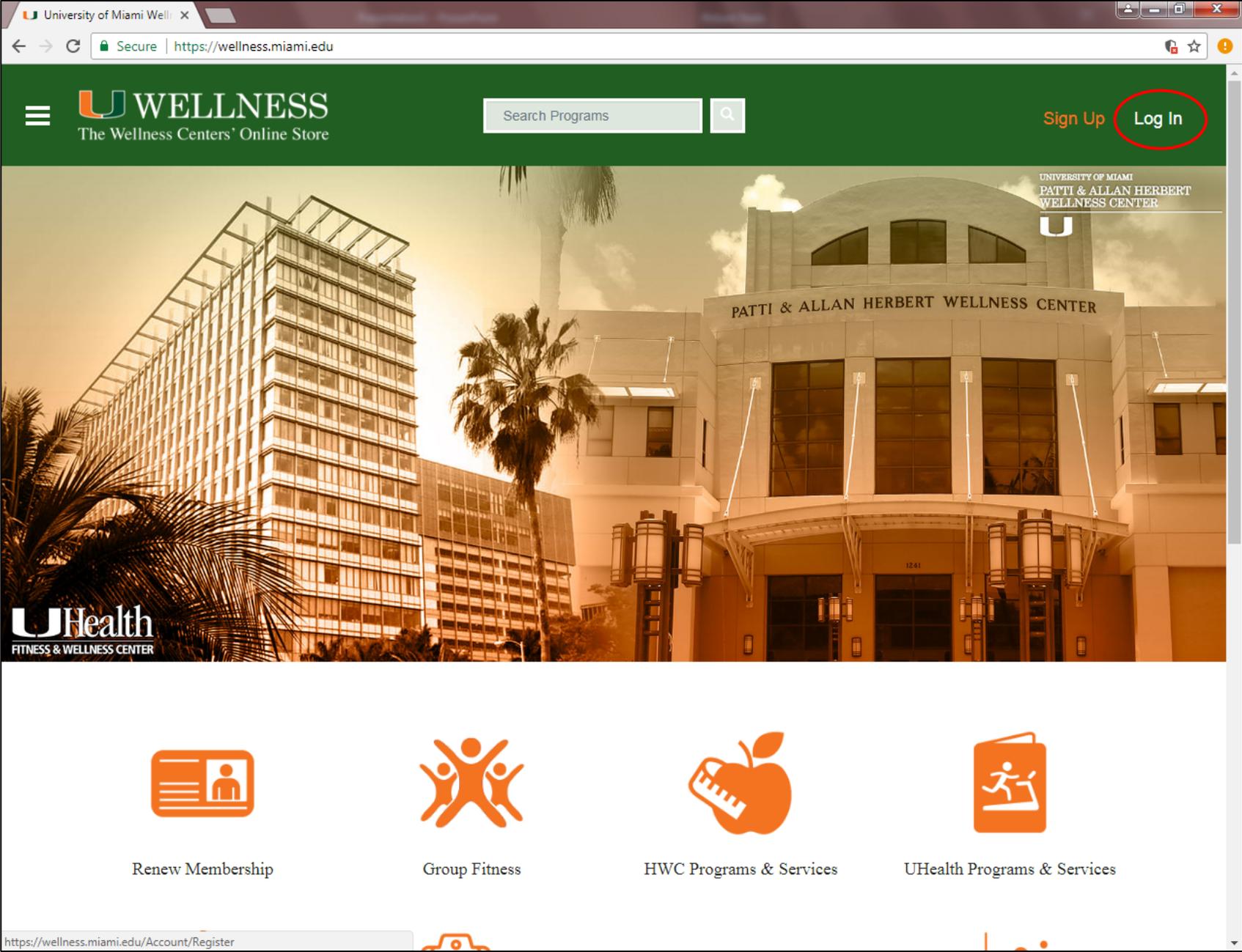


How-To: Register for a class on the Wellness Center portal

PATTI & ALLAN HERBERT WELLNESS CENTER





Step 1:

Go to <https://wellness.miami.edu>

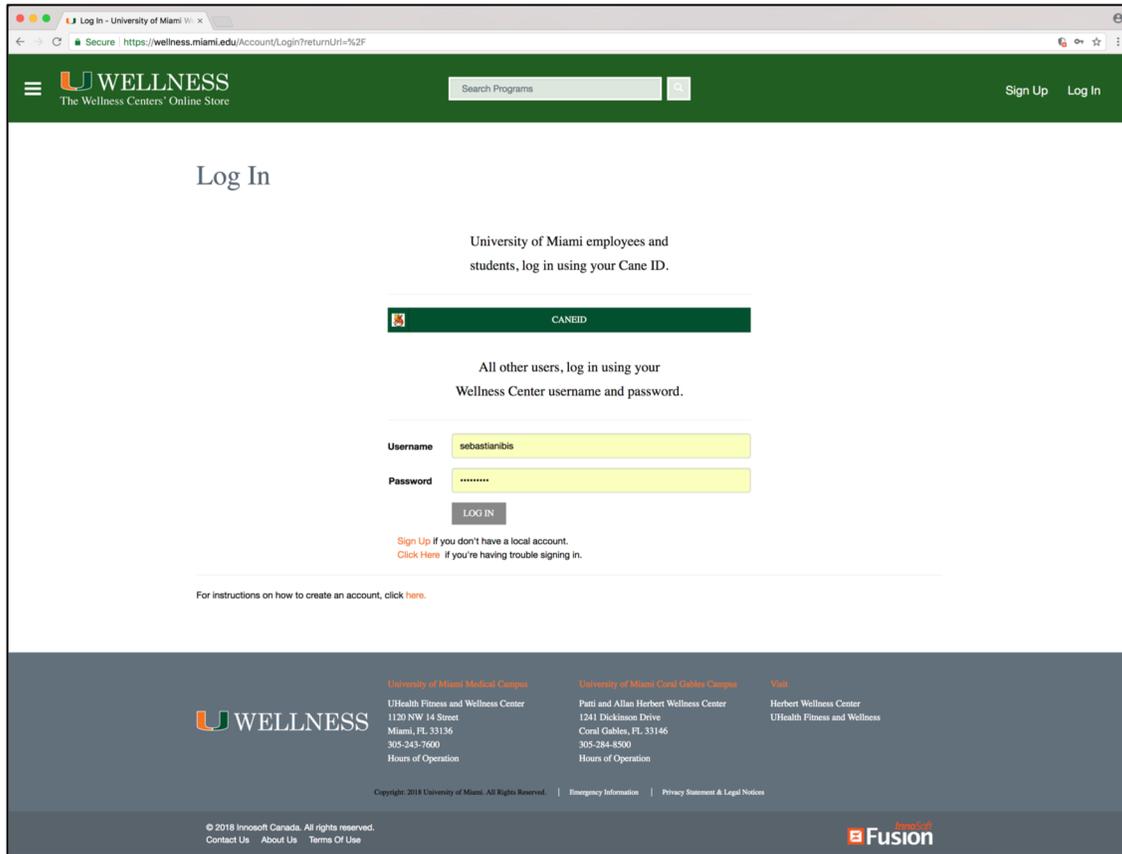
Note: the URL will not work if you add “www.”

*If you are a UM employee or student, login using your CaneID.

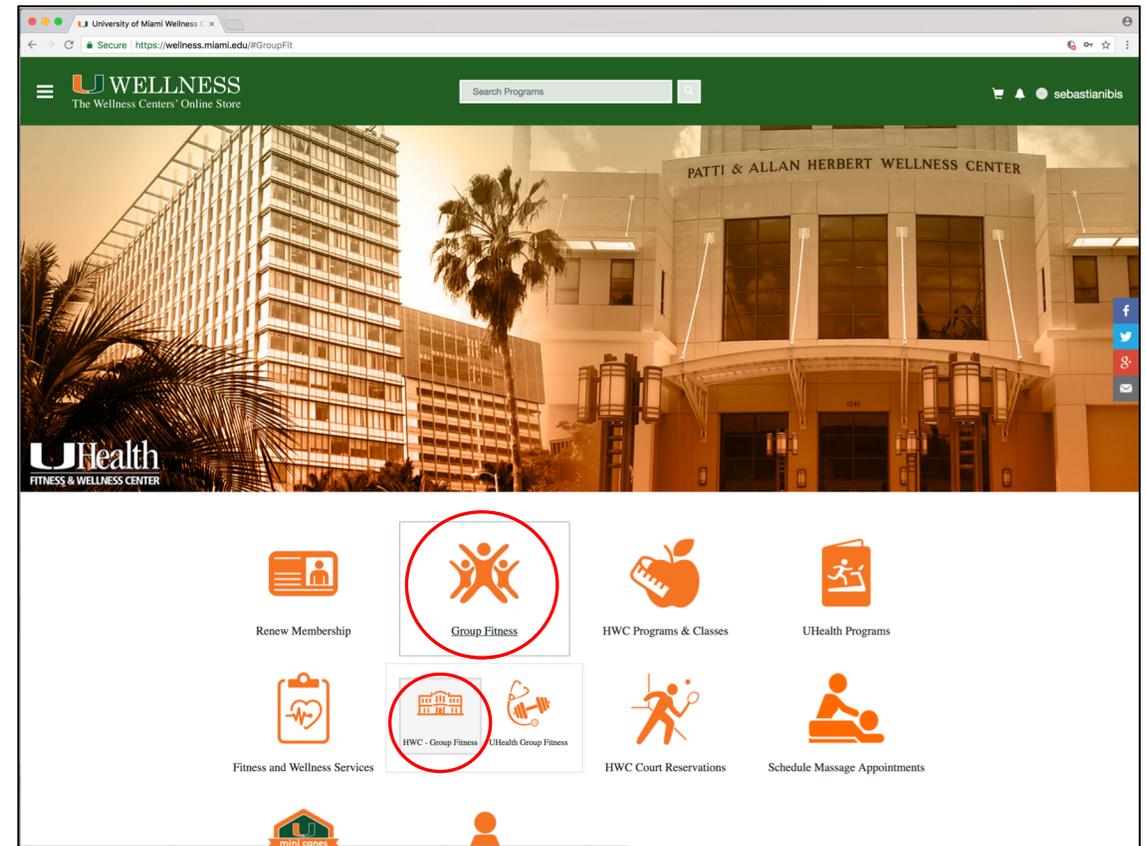
Step 2:

All other users, click on “Log In” to sign on with an **existing** account.

For instructions on how to create an account, click [here](#).



Step 3:
Log in with username and password.



Step 4:
Once you're back on the portal homepage, click on the Group Fitness icon and then select HWC- Group Fitness under it.

The screenshot shows a list of Studio Cycle classes on the University of Miami Wellness Online Store. The classes listed are:

Class Name	Price
HWC - Music Video Cycle - Liz	\$0.00
HWC - STRONG by Zumba (D) - Lexi	\$0.00
HWC - Studio Cycle - Brittany	\$0.00
HWC - Studio Cycle - Bryan	\$0.00
HWC - Studio Cycle - Chris	\$0.00
HWC - Studio Cycle - Deirdre	\$0.00
HWC - Studio Cycle - Diana	\$0.00
HWC - Studio Cycle - Elena	\$0.00
HWC - Studio Cycle - Guido	\$0.00
HWC - Studio Cycle - Karai	\$0.00
HWC - Studio Cycle - Sam	\$0.00

Step 5:

Click on the class and instructor name you'd like to register for.

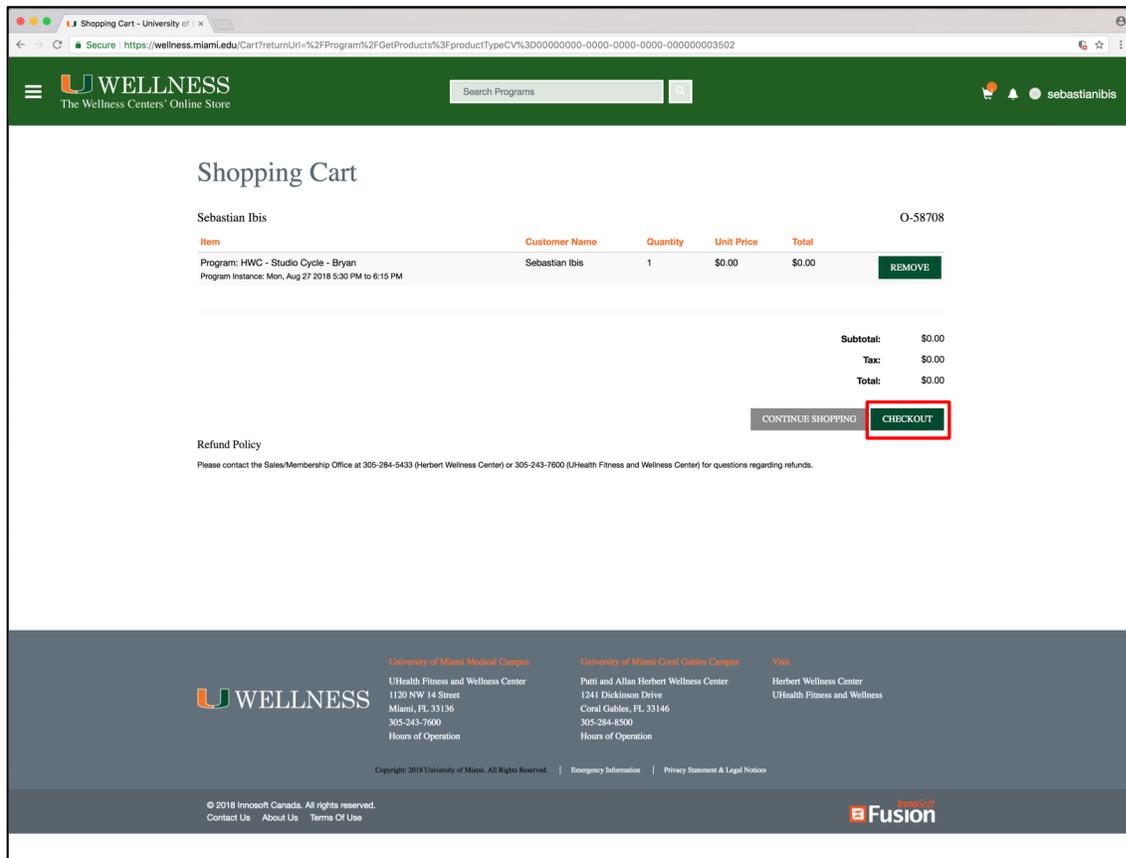
Note: Registration opens 3 days prior to the class.

The screenshot shows the program details for 'HWC - Studio Cycle - Bryan'. The page includes the following information:

- Program Details:** HWC - Studio Cycle - Bryan - \$0.00
- Program Instances:**
 - Monday, August 27, 2018
 - 5:30 PM To 6:15 PM
 - 24 spots available
 - REGISTER** (highlighted with a red box)

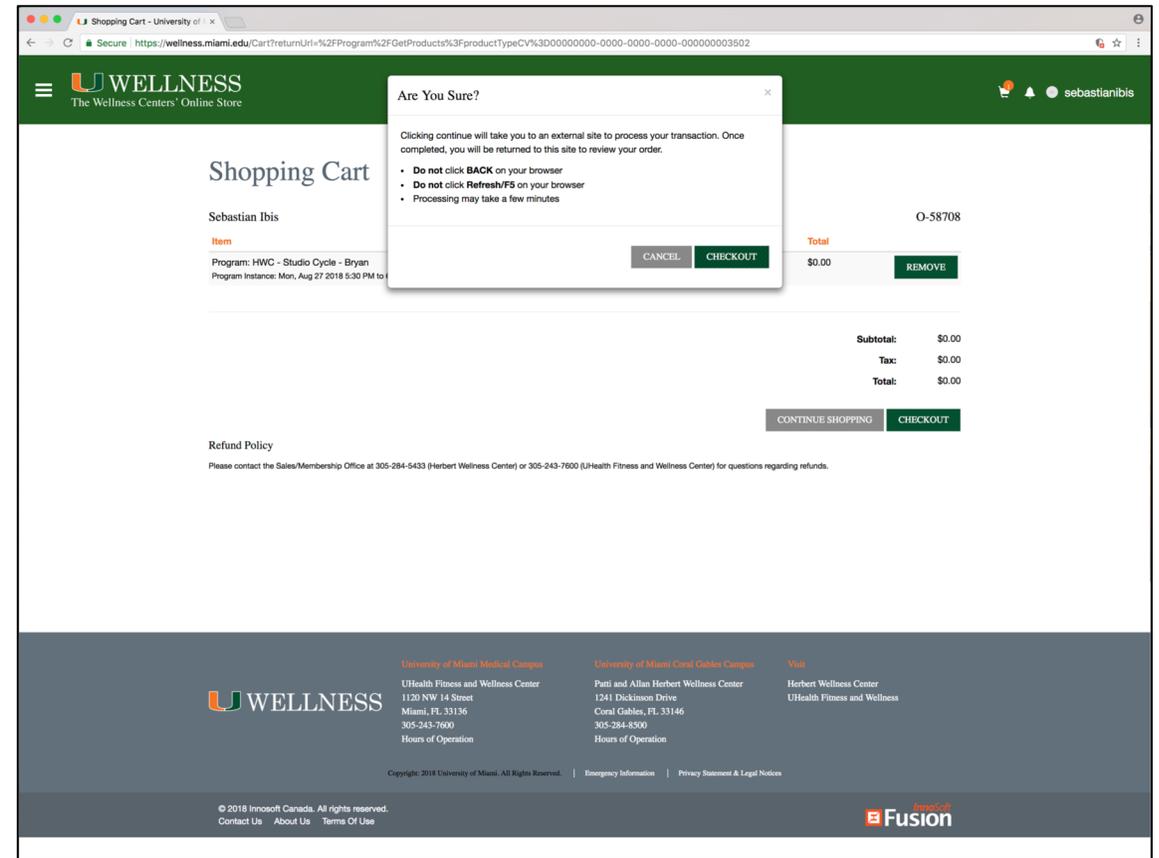
Step 6:

Once you get to the program details for the specific class, click on **Register**.



Step 7:

In order to complete the registration process, you must check-out.



Step 8:

A pop-up will then appear. Click on **Checkout** to confirm.

WELLNESS
The Wellness Centers' Online Store

Search Programs

Your Order was Processed Successfully

Payment was Successful
A receipt has been sent to you.

Sebastian Ibis O-58708

Item	Customer Name	Quantity	Unit Price	Total
Program: HWC - Studio Cycle - Bryan Program Instance: Mon, Aug 27 2018 5:30 PM to 6:15 PM	Sebastian Ibis	1	\$0.00	\$0.00

CONFIRMATION

Subtotal: \$0.00
Tax: \$0.00
Total: \$0.00

Refund Policy
Please contact the Sales/Membership Office at 305-284-5433 (Herbert Wellness Center) or 305-243-7600 (UHealth Fitness and Wellness Center) for questions regarding refunds.

University of Miami Medical Campus
UHealth Fitness and Wellness Center
1120 NW 14 Street
Miami, FL 33136
305-243-7600
Hours of Operation

University of Miami Coral Gables Campus
Patti and Allan Herbert Wellness Center
1241 Dickinson Drive
Coral Gables, FL 33146
305-284-8500
Hours of Operation

Visit
Herbert Wellness Center
UHealth Fitness and Wellness

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Contact Us About Us Terms Of Use

Fusion

Step 9:

Your order has now been processed successfully and you have reserved your spot in the class!

Receipt - Order# O-58708

Wellness Center
Wellness Center
Monday, August 27, 2018 at 10:31 AM

ProgramSchedule.ics 0.5 KB
ProgramConfirmatio... 40.8 KB
Waiver_Sebastian Ib... 228.5 KB

ONLINE PURCHASE RECEIPT
University of Miami Wellness Centers

Order Number: O-58708
Date: Monday, August 27, 2018 10:29:36 AM

Sebastian Ibis
ID#: M-69546
1241 Dickinson Drive, Coral Gables / Miami, Florida, 33146
Card Number: N/A
Card Type:

ORDER DETAILS:

Item	Qty	Unit Price	Price
Program: HWC - Studio Cycle - Bryan	1	\$0.00	\$0.00

Subtotal \$0.00
Tax \$0.00
Total \$0.00

PAYMENT DETAILS:

Authorization #:
Transaction Ref #:

Thanks,
University of Miami Wellness and Recreation
1241 Dickinson Dr / 1120 NW 14 St, 9th Fl, Coral Gables / Miami, Florida, 33146 / 33
305-284-8015

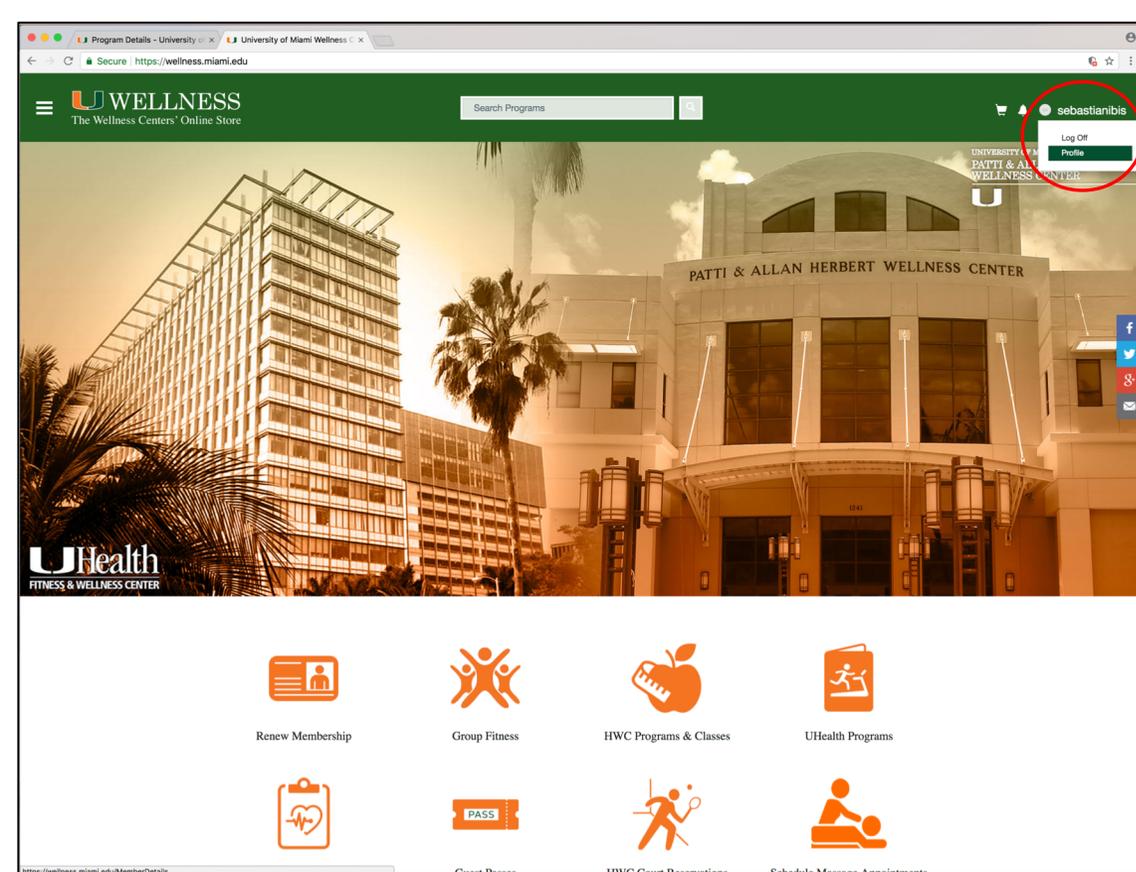
Thank you for your business!

Step 10:

Once your order has been processed, you will receive a confirmation to the email address linked to your account.

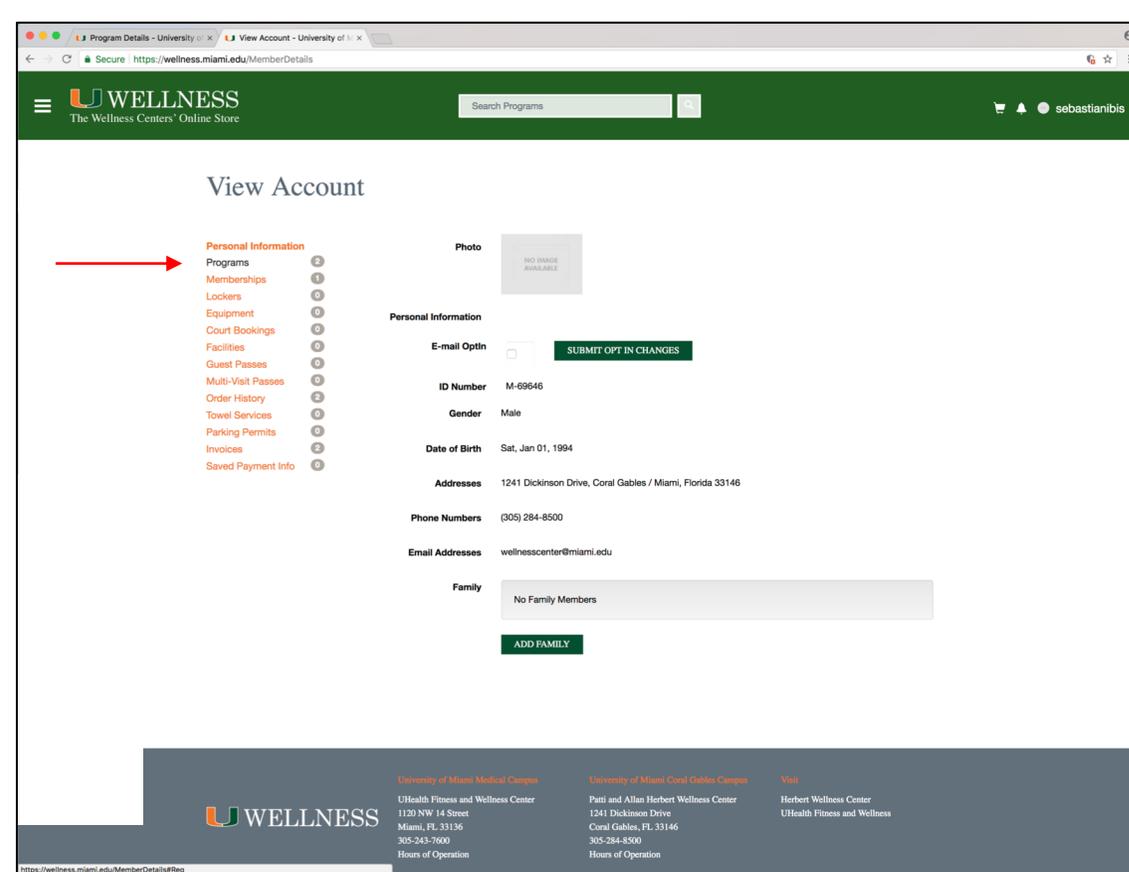
How-To: Cancel your class registration

PATTI & ALLAN HERBERT WELLNESS CENTER



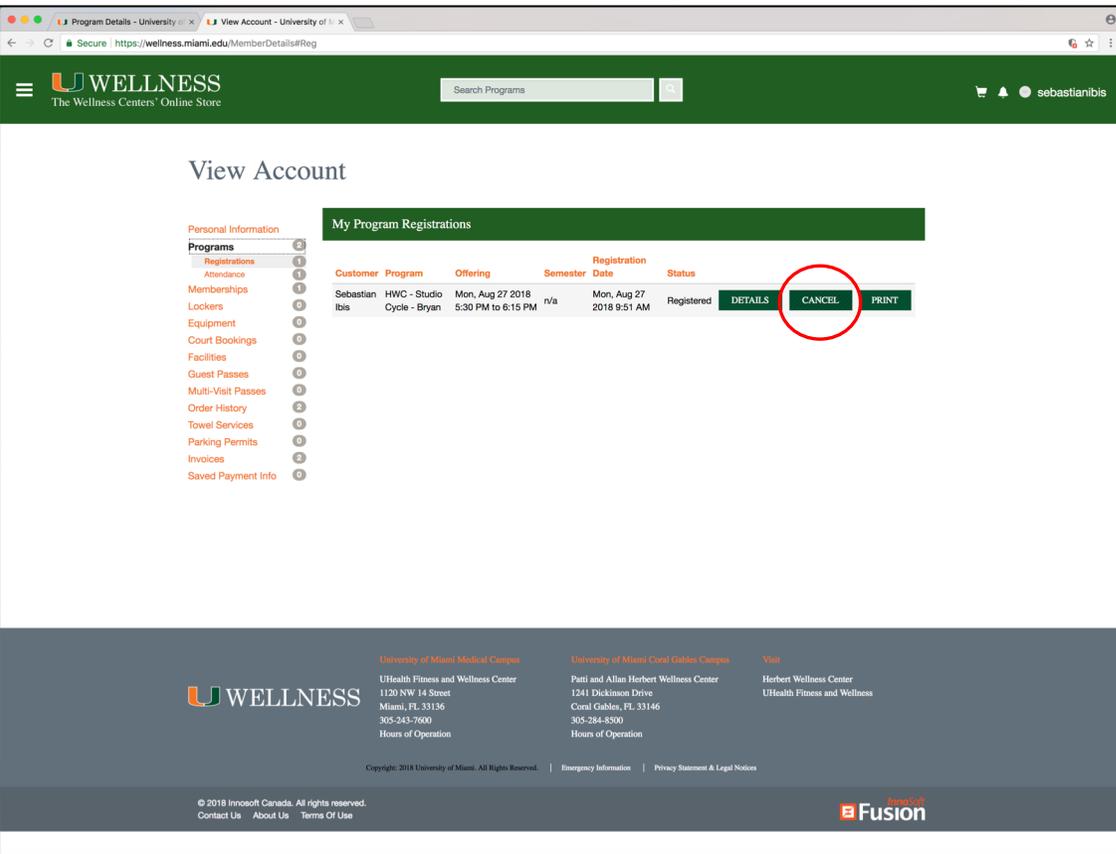
Step 1:

Once you've logged on, click on your username on the top right corner and then click on "Profile."



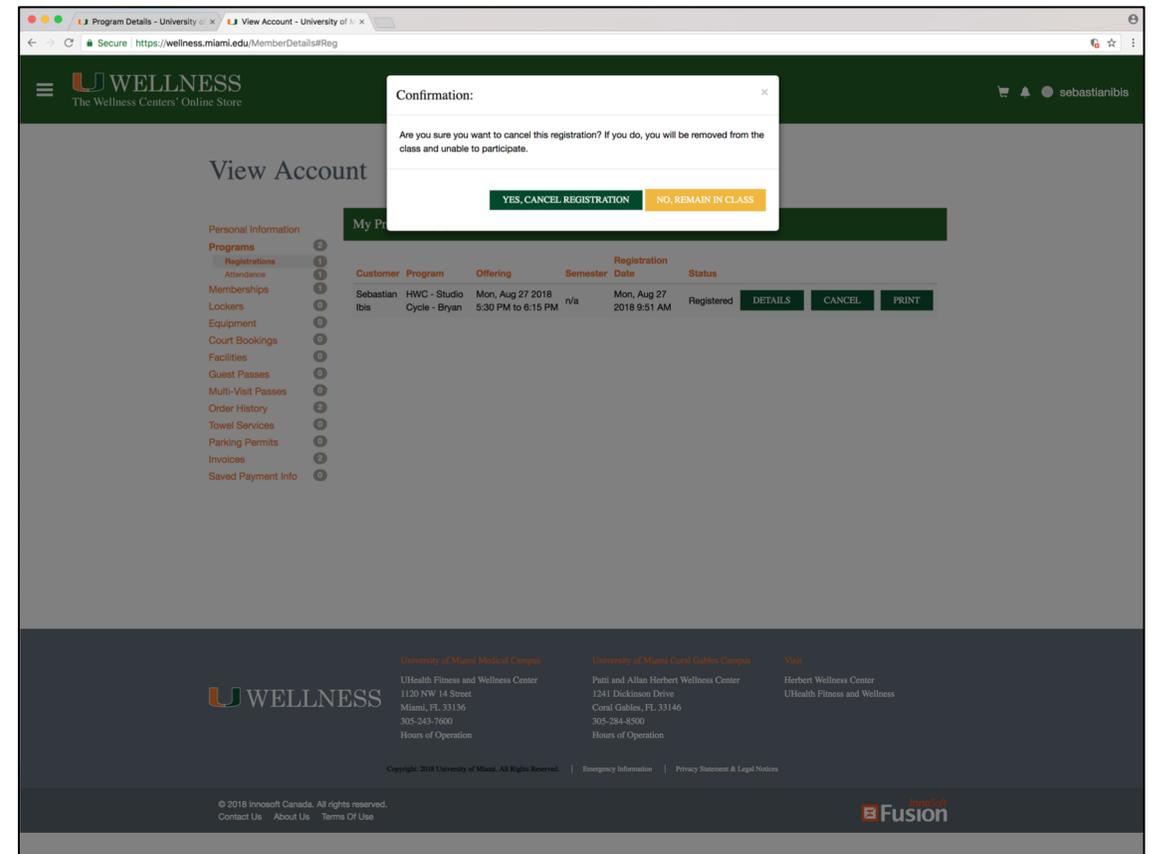
Step 2:

Under "View Account" you will see a list of menu items on the left-hand side. Click on programs.



Step 3:

Under programs, click on “Registrations.”
Select the class you’d like to withdraw from
and click “Cancel.”



Step 4:

A pop-up box will appear asking you to confirm. Click
“Yes, cancel registration” to process the
cancellation.